

August 17, 2016

8:30 am-3:30 pm

CESA 5 Main  
Conference Room

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**Cost:**

-\$130 for substitute  
teachers and non CTE  
Council District CTE  
teachers

-No cost to CTE teachers  
from CESA 5 CTE Council  
Districts!

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*Please bring your certificate  
of completion from the  
online portion to CESA 5 the  
day of the workshop  
(substitutes).*



# Substitute & Alternatively Licensed CTE Teacher Training

Are you looking to improve your skills as a substitute or new Career & Technical Education (CTE) teacher? Seeking a "Trained Substitute Teacher" certificate? CESA 5 is conducting a training program that utilizes a flipped classroom approach to provide practical instruction for substitute and new industry-based CTE teachers. Substitute teachers are required to complete an online portion prior to the training date.



Members of multiple departments at CESA 5 will be on hand to cover areas that you may encounter in the course of a day. The topics include:

- Discipline/classroom management techniques
- Important health and safety information
- Expectations from the classroom teacher
- Special Education concerns
- Technology training
- Sample emergency lesson plans
- Networking and questions from participants
- Identify and understand the professional responsibilities and roles of the substitute teacher
- Prepare and conduct a lesson
- Understand the legal responsibilities of a substitute teacher
- Use and demonstrate appropriate communication protocols and procedures during the school day